

# Plano Centre

## Exhibit Booth Special Request Form

Contact: Jo Rivers

Fax: 972.424.1561

Please complete the following information regarding your booth needs and return by fax or mail **before March 9<sup>th</sup>, 2005**. If you have any questions or concerns please call me at 972.422.6819. (Phone lines are based on availability.)

Event: **Wellness Expo** **March 16, 17 & 18, 2007**

Exhibiting Company: \_\_\_\_\_ Booth # \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

<u>Item</u>		<u>Rate</u>	<u>Quantity</u>	<u>Total</u>
<b>Electricity</b>	110 v Advance order (pre-show orders)	\$25		
	Power Box: 220 v. Advance order only (Limited quantities)	\$50		
	On-site 110 v. (after March 9 <sup>th</sup> , 2007)	\$50		
<b>Telephone Line</b>	Voice Line with Telephone for local calls	\$25 per day		
	Data Line for Credit Card Machine	\$50 per day		
<b>Table Rental</b>	Each booth includes (1) 8' table topped and skirted at N/C			
	Additional Table without linens	\$3 each		
	Additional Table topped and skirted	\$10 each		
<b>Chair Rental</b>	Each booth includes (2) chairs at N/C			
	Additional Chair	\$.50 each		
<b>Internet Access</b>	Wireless Internet Network requires 802.11b hardware in your laptop or PC	N/C		
	Rental Hardware	\$20 per day		

Special Needs (Please explain):

\_\_\_\_\_  
\_\_\_\_\_

Please fax or mail this form with payment **before March 9<sup>th</sup>, 2007** to:

PLANO CENTRE  
PO Box 860358  
Plano, TX 75086-0358

Credit Card: (circle one) Visa MasterCard American Express

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**Thank you for your business!**